

TIMELY RESPONSE ENCOURAGED



March 1, 2020

Dear Competitor:

Invitation

It is my pleasure to invite you to participate in the 2020 US Women's National Hot Air Balloon Championship in Brookfield, Missouri. The Balloon Federation of America has licensed the Green Hills Ballooning Inc. as the organizer. The competitive event officially starts with on-site pilot registration and the mandatory General Briefing on Thursday, September 3. The last competitive flight is scheduled for Monday morning September 7. This flight will be followed by the closing ceremonies and a brunch later that same morning.

The organizer is providing a complimentary hotel room for pilots with check in starting Thursday, September 3 and check out Monday, September 7. Pilots wishing to arrive early may do so at their own expense and may reserve space once acceptance has been confirmed and hotel information is provided. Once you have been accepted in the Championship you will be sent an acceptance confirmation along with your hotel contact information. Propane will be available on the mornings of September 2-3 for pilots arriving early and wishing to fly practice flights. Pilots will be charged a flat fee of \$40 for each fill on these dates. Arrive full; leave full. A tentative schedule of events is enclosed.

The Championship is open to all female US BFA/HACD member pilots who are in good standing. Pilots registering are expected to remain and participate for the entire duration of the event as required by the HACD Code of Conduct. With the exception of family emergencies, medical situations and other obvious events outside of the pilot's control, early departure from the event carries financial penalties and may include, regardless of NEL standing, DQ from State, Regional, National and International competition for the next year. Specifics of these regulations are contained in Appendix A of HACD Rules. For your convenience, use this link to the BFA web site to get to the necessary information: <https://bfa.net/images/Competition/2020%20Rules%20Final.pdf>

Great Pershing Balloon Derby (GPBD)

All pilots wishing to fly for prize money will need to apply for the Great Pershing Balloon Derby. The entry fee for this event is \$40. As a competitor flying in the Women's Nationals, you will not have to book your own hotel room. The event will do this for you. Competitors will be expected (mandatory) to participate in one assigned glow per GPBD invitation rules. These glows will be Saturday or Sunday. All competitors will participate in the Saturday nightglow with Sunday night being the backup glow date if weathered out.

Application Deadline – June 1, 2020

Participation in this year's event is limited to a maximum of fifteen (15) competitors. This is an open championship. Qualification will be based on BFA/HACD membership. We encourage you to submit your application early. We will be using the guidelines for acceptance based on the criteria described above and you will be notified by email of your acceptance no later than June 15 – **all applications (complete with bio and entry fee) must be received in the BFA Office on or before June 1, 2020.** You can mail your application or complete the attached forms, scan and email it to the BFA office.

Acceptance

Your application will not be considered complete until we receive your completed application form, digital (JPG) photo of your balloon and yourself (head shot only), \$200 entry fee (you can use BFA web site [BFA Store](#)) payable to the BFA and a completed balloon-related biography. The US National Hot Air Balloon Championship pilot list US National pilot list will be posted on the BFA website no later than July 1, 2020. A waiting list will be maintained for all applications received beyond the fifteen qualifying slots available. Plans often change and last-minute slots may be available.

Insurance

The Organizer and the BFA/HACD require that each participating pilot name the sponsoring organizations, venues and others directly involved in the organization and sponsoring of this event as additionally insured on their balloon insurance policy. We have reviewed this requirement with Aviation Insurance Resources and RPS/IMC Balloon Insurance agencies and have been assured by those agencies that they have no issues with this requirement.

We will provide a list of entities requiring additionally insured certificates that you will have to authorize. Additionally, insureds will likely include: Green Hills Ballooning Inc., Brookfield Elks Lodge #874 and the Balloon Federation of America.

Staff

Our Championship Staff has been confirmed and includes quality, experienced individuals committed to organizing and executing a first-class event. Our Senior Staff includes the following:

Jason Jones Overland Park, KS	Event Director
Aaron Foelske Channahon, IL	Weather Official
Brad Craig Carlisle, IA	Safety Official
Doug Clark Columbia, MO	Scoring Official
Lynn Sullivan, Canton, OH	Logger Manager/TSO
Jim Dieball, Milwaukee, WI	Chief Measuring Officer

On-site Registration

A Preliminary Registration will be available if you would like to do some practice flights before formal registration. To do so please contact Sherry Techau (660) 412-2943 to get all pertinent information. The FAA Waiver, maps and area information will be available at this time.

Pilot Registration for all pilots will be held on Thursday, September 3 from 3:00 – 5:00 PM at the Brookfield Elks Lodge. All pilot packs, tickets, maps, banners, etc. will be distributed at that time. FAA staff from the Kansas City FSDO could be present to examine pilot and balloon documents. Be sure you have a current balloon registration.

Room Accommodations

The Organizer is working on hotel arrangements for pilots and crews. Brookfield has limited hotel availability. With the Great Pershing Balloon Derby, being flown in conjunction with the US Women's National Championship rooms for all Nationals competitors will be in Chillicothe, MO. All competitors will be housed in the same hotel.

Social Events

Social events are complimentary for each pilot and crew. Donuts, coffee, juice, and milk will be provided for breakfasts. Meals included are Thursday Meet & Greet, Friday Meet & Greet and Monday Awards Brunch.

Volunteer Crew

We will make every effort to provide local crew should you need such. Please indicate on the Pilot Application the number of crew members you would like us to provide for each scheduled flight.

Maps

Each participating pilot is provided one official full color competition maps of the primary competition area. A second map will be checked out to the pilot for their chase vehicle. This map will be returned to the event. There will also be an opportunity to buy extra maps if a pilot should choose to do so. Once finalized, you will be provided a link to digital versions (several file formats) of the competition map.

Maps will be available for mailing to pilots in advance should you choose. Exact cost of postage and handling is not currently known but will probably approximate \$10. Extra maps will be \$15. If you would like an extra map at registration or if you would like to have one mailed to you before the event please contact Cory Bloom at zooombloom85@aol.com

Other

Further information on rules, schedule updates, competition maps, etc. will be posted to the Official Notice Board on the BFA web site as available and applicants should check the site frequently. It is my intent to rely heavily on the BFA web site's Official Notice Board, Remind Messaging System and e-mail correspondence to keep everyone posted on current developments.

If you have any questions concerning this application as it relates to the Championship, please contact Jason Jones, Championship Director, at (913) 338-2628. Details regarding hotel contacts, volunteer crew and other local organizational details will be made available at the time acceptance packages are sent.

Documents that require a signature, Pilot Application and Entry Agreement, will be held for your signature during on-site registration for those competitors applying electronically.

On behalf of the BFA and Green Hills Ballooning Inc., we look forward to seeing you in Brookfield, Missouri this August.

Sincerely,

Jason Jones

Jason Jones

Championship Director

2020 US Women's National Championship, Balloon Federation of America

Enclosures: Pilot Application, Entry Agreement, Pilot Biography, Preliminary Schedule of Events

PILOT INFORMATION

Name Last		First		Middle	
Street		Emergency Contact (relationship) <i>name and cell phone number</i>			
City		State		Zip	
E-mail Address (please print neatly)		BFA/HACD Competition #		BFA Membership Expiration Date <i>(Must be paid thru September 7, 2020)</i>	
Cell Phone <i>(for event recall and messages)</i>		Crew Chief Name and Cell Phone <i>(for event recall and messages)</i>		Additional Crew Name & Cell Phone <i>(for event recall and messages)</i>	
Pilot Certificate No.	<input type="checkbox"/> Private <input type="checkbox"/> Commercial	PIC Hours	Hours Last 12 Months	Flight Rev Date	Currency Date
Date of Birth	<input type="checkbox"/> E-mail balloon and personal photo (head shot) to BFA	Have you ever competed in a BFA US National Championship? <input type="checkbox"/> Yes <input type="checkbox"/> No			

In the past 3 years, have you been convicted of a DUI/DWI offense or been cited by the FAA for violation of a Federal Aviation Regulation?
 No
 Yes, FAR violation
 Yes, DUI/DWI violation. Have you filed the Notification Letter required by §61.15? Yes No
 If yes to either, please explain (e.g. date, brief facts, disposition).
 What remedial/corrective action have you taken as a result of your incident/accident or conviction?

Pilot Golf Shirt Size S M L XL 2X 3X

BALLOON INFORMATION

Balloon Category	<input type="checkbox"/> Sport Balloon			<input type="checkbox"/> E-mail photo of balloon to BFA office
Balloon Name	N Number	Registered Owner		Hours
Date of Last 100-hour/Annual Inspection	Hours Since Last Inspection		AX Size	Model
Airworthiness Certificate: <input type="checkbox"/> Standard <input type="checkbox"/> Experimental	Date Issued	Manufacturer		Serial Number

INSURANCE INFORMATION AND AUTHORIZATION

Name and Address of Insured		
Insurance Agency / Underwriter:	Policy Number:	Expiration Date
Coverage Per Passenger:	Combined Single Limit:	Policy Limit:

I authorize _____ to add Green Hills Ballooning Inc., Brookfield Elks Lodge #874, and the Balloon Federation of America for the period September 3-September 7, 2020.

Required Minimum Coverage
 Every participating pilot is required to have a minimum of \$1,000,000 combined single limit coverage, \$100,000 minimum property damage, and \$100,000 minimum passenger liability for each passenger carried. In the event of policy cancellation prior to September 3, 2020, ten (10) days written notice will be given to Balloon Federation of America, P.O. Box 400, Indianola, IA 50125

Signature	Date
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HOTEL ACCOMMODATIONS

Pilots receive one (1) complimentary room for the scheduled dates of the competition (9/3/20 thru 9/7/20). You will need to confirm any extra night stay and crew rooms with your credit card directly with the hotel once your acceptance has been confirmed. Please complete the following information. **Green Hills Ballooning, Inc. will not be responsible for any extra hotel costs or incidentals.**

Arrival Date	Departure Date	<input type="checkbox"/> King	<input type="checkbox"/> Non-smoking
		<input type="checkbox"/> Double/Double	<input type="checkbox"/> Smoking

Which of the following is your primary chase vehicle?

Van with lift gate Truck Truck, car or van with trailer **Other**, describe

If you plan to arrive early for practice flying, please indicate days so we can plan propane needs:

Wednesday, September 2 **Thursday, September 3**

Crew Accommodations

Additional crew rooms will be available at the same hotel as the competitors at a reduced rate. You are required to make your own hotel reservation for any additional crew rooms you may require. Your acceptance confirmation will advise of your assigned hotel and related contact information.

COMPETITION MAP

Each competitor will be provided one (1) paper competition map at on-site registration. If you would like maps mailed to you in advance of the event, contact not sure if this is me or Cory Bloom at zoombloom85@aol.com?

PILOT ENTRY REQUIREMENTS

1. Private or Commercial Pilot Certificate (**plastic**)
2. Minimum of 50 hours as LTA/PIC This is what is required for FAI World championships
3. Aircraft Airworthiness, **current registration** and Aircraft Logbook checked at registration by Lincoln FSDO personnel
4. All balloons must arrive fully fueled
5. Quick-release tie off restraint required and must be used on all common launch areas
6. Entry fee, commercial and non-commercial, bio and photos must accompany your application
7. Your additionally insured insurance certificate must be submitted to the BFA Office prior to July 15, 2020
8. You must arrive on time for registration, General Briefing and be present for all flight briefings
9. Application must be completely filled out
10. You must submit IRS Form W-9. Form may be downloaded using this link: [IRS Form W-9](#). **Download, complete and sign.**

CANCELLATION POLICY

Pilot entry fees will not be refunded due to cancellation after July 1, 2020.

REGISTRATION CHECKLIST

- \$200 Pilot Entry Fee enclosed (payable to Balloon Federation of America) or [BFA Store](#)
- Signature on Entry Agreement and application
- Completed Pilot Biography enclosed. PLEASE take the time to complete all information requested.
- Color photo of balloon provided
- Personal photo provided
- E-mail address is complete and legible. You will be kept up to date on the Championship information.
- IRS Form W-9 completed**

LOCAL CREW NEEDS

Do you need local crew? Maximum 4 crew credentials provided.

How many?

- Yes
 No

Special needs?

Please circle the days you need crew.

Practice: Wednesday Thursday **Competition:** Friday Saturday Sunday Monday

PILOT ENTRY AGREEMENT

Including Acknowledgement of Responsibility and Release of Liability

I hereby declare that I am participating in the US National Hot Air Balloon Championship (**Championship**) on September 3 – September 7, **2020** of my own free volition. I agree that the organizers and sponsors of this event (including Green Hills Ballooning Inc., Brookfield Elks Lodge, #874, the launch site landowners, the Balloon Federation of America, the event race officials, your sponsor or any employees, officers, trustees, agents and/or members of the above mentioned entities) are providing me with the facilities and means for my participation in this event and in no way do they supersede the responsibility of the pilot in command, as shown in CFR § 91.3(a) and elsewhere in the Federal Aviation Regulations (FAR's)

I hereby certify that I am aware of and agree with the responsibility legally transferred to me under the Federal Aviation Regulations (FAR's) as regards my personal decision to fly my balloon, and any bodily injury or property damage resulting from there is solely my liability, and that my decision as pilot in command may affect my placement in this event if I choose not to fly. I understand that the pilot of each balloon has full and complete authority over the balloon and is responsible for all decisions to be made associated with the balloon on the ground and in the air.

I certify that I am of sound mind and body and I have no medical, mental, or physical limitations that would limit my ability to safely fly my aircraft. I am not taking prescription or over the counter drugs that may impair my ability to safely fly my aircraft.

Officials of the US Women's National Hot Air Balloon Championship may supply information, guidance, or data and will use reasonable care to ensure the information is accurate and complete. However, the BFA/HACD and Championship assumes no responsibility for the completeness or accuracy of such information. It is my decision whether to rely on that information or acquire additional information. I agree that none of the flights are mandatory and that I will make all flights at my option.

I hereby agree to have in full force during the Championship a balloon insurance policy with minimum liability limits of \$1,000,000 each occurrence combined bodily injury and property damage, including passengers, but not less than \$100,000 each passenger.

I hereby give permission, without any restriction, to the Championship or its assigns, to use still and motion pictures and sound recordings of me, my balloon, equipment, chase crewmembers, employees and agents for news, advertising, promotional media and commercial uses.

It is my understanding that the organizers may inspect all balloons entered in the event; but that such inspection is only for the purpose of determining whether the aircraft complies with all rules of eligibility of said event. The approval of the balloon by said officials does not constitute a representation or warranty of any kind or character whatsoever concerning the mechanical condition of the aircraft, or whether or not it is airworthy.

I acknowledge that the Championship utilizes GPS loggers for purposes of scoring and monitoring participant's flights for adherence to event regulations regarding landowner relations and Prohibited Zone infractions. I agree to carry this GPS logger on all flights and conform to all rules related to its use. I also acknowledge financial responsibility for the device while under my control.

I agree that this Agreement is a Missouri contract and it is to be governed by the laws of the State of Missouri, and that I hereby submit myself to the jurisdiction of the Missouri courts concerning any claims arising out of the Championship or this Agreement. This Agreement, including the Conditions of Entry, General Information, Insurance and Hotel Reservation form, contains all the terms and conditions agreed to by the parties hereto, and no other agreements or discussions, oral or written, regarding the subject matter of the Agreement shall be deemed to exist or bind any of the parties hereto.

I, the pilot in command, hereby declare that I will fly in accordance with the event rules and regulations and Code of Conduct, abide by the FAR's, and fly entirely at my own risk and waive any right of action against the Championship, the owner of the launch site, event race officials, my sponsor or any employees, officers, trustees, agents, and their respective members for any loss or damage sustained by me in consequence of any action or omission on their part, my part or the part of other participants.

Thus, I release the organizers and sponsors of this event (including Green Hills Ballooning Inc., Brookfield Elks Lodge, #874, the launch site landowners, the Balloon Federation of America, the event race officials, your sponsor or any employees, officers, trustees, agents and/or members of the above mentioned entities) from liability for their actions or inactions relating to the Championship which may arise out of or result from or in any manner be connected with the balloon flight or activity in which I participate as a pilot in command.

BY MY SIGNATURE BELOW, I CERTIFY THAT ALL INFORMATION CONTAINED IN THE REGISTRATION IS ACCURATE AND I ACCEPT THE TERMS OF THIS ENTRY AGREEMENT.

Pilot Name (Please Print)	Signature	Date
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PILOT BIOGRAPHY & PHOTOS

Every participating pilot **must submit a new personal balloon biography and COLOR photo of their balloon as well as a personal photo (head shot)**. We ask that all photos be submitted in digital format. You may email your digital photo and biography to the Balloon Federation of America, bfaoffice@bfa.net

Must be submitted with Pilot Application by **June 1, 2020**. **Registrations will not be considered complete without photos and bio. Thank you!**

Digital personal color photo sent by e-mail

Digital color photo of balloon sent by e-mail

Name: _____

Birth Date: _____

Address: _____

City: _____ State: _____

Occupation: _____

Commercial

Private Years / Hours PIC: ____/____ Highest Altitude / Longest Distance ____ / ____

National Ranking: 2019 ____ 2018 ____ 2017 ____ 2016 ____ 2015 ____

World Ranking: 2019 ____ 2018 ____ 2017 ____ 2016 ____ 2015 ____

List any past Championships

US Nationals: _____

World Championships: _____

Any "unique" competitive experiences: _____

Countries flown in other than United States: _____

List any ballooning (hot air or gas) records currently or previously held: _____

List any other aircraft ratings that you hold: _____

Most memorable flight: _____

Have you attended a BFA US National Championship in the past? _____

Other hobbies: _____

Any other "claims to fame"? _____

ALL FORMS MUST BE RETURNED NO LATER THAN June 1, 2020 TO:

**Balloon Federation of America
1601 N. Jefferson, PO Box 400, Indianola, IA 50125**

Return all paperwork to BFA office by June 1, 2020

THE FORTY-FOURTH GREAT PERSHING BALLOON DERBY AND WOMEN'S US NATIONAL HOT AIR BALLOON CHAMPIONSHIPS PILOT SCHEDULE OF EVENTS

SEPTEMBER 3rd THRU SEPTEMBER 7th 2020

THURSDAY	3:00 - 5:00 pm 7:00 pm	Nationals Pilot Registration @ Elks Lodge Nationals Mandatory Briefing @ Elks Lodge
FRIDAY	6:30 am 7:15 am 5:30 pm 6:00 pm 4:00 - 9:00 pm 6:00 - 9:00 pm	Nationals Pilot Briefing @ Elks Lodge Nationals Sanctioned Race Nationals Pilots Briefing @ Elks Lodge Nationals Sanctioned Race GPBD Pilot Registration @ Elks Lodge GPBD Friday night mixer @ Elks Lodge Pilots/Sponsor Introductions @ Elks Lodge Mandatory Pilots Briefing @ Elks Lodge John Petrehn Memorial Cup Sanctioned Race Parade - Downtown Brookfield
SATURDAY	6:00 am 7:15 am 12:00 noon 5:00 pm 6:00 pm 5:30 pm 6:00 pm 7:30 - 8:30 pm	Nationals Pilots Briefing @ Elks Lodge Nationals Sanctioned Race GPBD Pilots Briefing @ Launch Site GPBD Balloon Flight Launch Site Nite Lite (Balloon Glow) Pilots Briefing @ Elks Lodge Sanctioned Race
SUNDAY	6:30 am 7:15 am 5:00 pm 6:00 pm 5:30 pm 6:00 pm 7:30 - 8:30 pm 8:00 - 10:30 pm	Nationals Pilots Briefing @ Elks Lodge Nationals Sanctioned Race GPBD Pilots Briefing @ Launch Site GPBD Balloon Flight Launch Site Nite Lite (Balloon Glow) Meal available @ Elks Lodge for nominal price
MONDAY	6:30 am 7:15 am 10:00 am	Pilots Briefing @ Elks Lodge Sanctioned Race Awards Banquet & Brunch @ Elks Lodge

Sunrise/Sunset For the event:

Friday 9/4 Sunrise 6:43 Sunset 7:39

Saturday 9/5 Sunrise 6:44 Sunset 7:38

Sunday 9/6 Sunrise 6:45 Sunset 7:36

Monday 9/7 Sunrise 6:46